

**PARKS & RECREATION COMMITTEE**  
**Unapproved Minutes – May 27, 2009 Regular Meeting**  
**Resort Township**  
**2232 Resort Pike Road**  
**Petoskey, MI 49770**

**A. CALL MEETING TO ORDER**

Meeting called to order at 7:00 p.m. by Gulledge.

**B. ROLL CALL**

Members present: Gulledge, Kranig, Ferguson, Schemanski, Nauss-Newsted, Coveyou, and Jankowski (arrived at 8:15)

Members absent: None

Public present: Dan Ulrich (NDG)

**C. PUBLIC COMMENT HhE**

None.

**D. APPROVAL OF AGENDA**

**05-27-01**

Moved Newsted, second Ferguson to approve the agenda as written.

Ayes 6. Nays 0. Motion carried.

**E. MINUTES OF PREVIOUS MEETING**

**05-27-02**

1. April 27, 2009 Regular Meeting- Moved Kranig, second Gulledge to approve minutes as written and to note that the May 4<sup>th</sup> special meeting did not take place.

Ayes 6. Nays 0. Motion carried.

**F. CORRESPONDENCE**

None.

**G. UNFINISHED BUSINESS**

**05-27-03**

**1. West section of East Park**

- Gulledge informed the committee that the township board had approved the group to pursue plans for a new pavilion with the assistance of NDG.

- Ferguson brought up the idea of having two small gazebo type picnic shelters with one located at the each end of the west section.

- Ferguson suggested that the new pavilion be added with the restroom facilities being attached to it. After much discussion, it was decided that Dan Ulrich would work on a design for a pavilion that would have two small single occupant restrooms attached to one end with a utility room between them. The pavilion area would be smaller than the existing Upper loop pavilion and the pavilion would be located at the east end of the west section with the open end facing towards the west end. This would allow for viewing of the playground area, which shall be located in that direction.

- There was discussion about the need to have handicap access to all facilities in the park area. Dan Ulrich will investigate this item.
- There was discussion regarding the board's decision to locate a new gate on the road prior to the entrance to the upper loop. After this discussion, Ferguson moved, second Kranig, that this committee recommend that the gate be located on the road just past the entrance to the upper loop as opposed to prior to the upper loop entrance. This will allow for accessibility to the upper loop and improve traffic flow. It will also allow bike traffic access, reduce potential vandalism, and eliminate a potentially unsafe dead end turn around issue that will occur with the gate in the other location. Ayes 7. Nays 0. Motion carried.

**2. Add pictorial history of park on side of bathroom and in pavilion; locate in glass display cases**

- The committee reviewed pictures taken during the reconstruction effort for the park as well as pictorial history board, which was supplied by CMS. It was decided that the new pictorial history board should include the first section from the CMS board (cement plant period), then have a section showing pictures of the park prior to the reconstruction, then have a section showing the reconstruction effort, and finally a section showing new pictures of the park as it is now. Gullede is going to work on gathering the pictures for the periods that were discussed.

**3. Cleanup of old path and gazebo at East Park**

- Complete.

**4. Add map for West Park to be located in entrance area showing all areas of park**

- This still needs to be done. The park layout drawing, which had been supplied by NDG shall be used as a basis for the map.

**5. Well at West Park**

- Bob Wheaton is investigating this issue.

**6. Morford Park bathroom**

- After further discussion of this issue, Kranig moved, second Jankowski, that this committee recommend to the board that this item be put on hold from seeking a variance for the vault toilet facility until we have an opportunity to further investigate alternatives to the current park layout. Ayes 6. Nays 0. Abstain Schemanski. Motion carried.

**7. Black Property**

- Bob Gullede and Fred Jakeway are taking care of this item.

**8. East Park Reservations and Charges**

- The previously submitted documentation is still being reviewed by the township board.

## **9. Parks Ordinance**

- The Parks Ordinance document has been submitted to the township board for approval.

## **10. Parks Rules**

- The Parks Rules document has been submitted to the township board for approval.

## **11. Design Form for Reservation of East Park Pavillion**

- The form that was created by Schemanski was reviewed by the committee and approved with changes. Paul will revise the document and will send updated copies to the committee members and Lucy Eppler.

## **H. NEW BUSINESS**

### **1. Playground Equipment – East Park**

**05-27-04**

- After discussion, it was decided each member would take home one of the catalogs that have been acquired and pick out equipment layouts that they would like to have. The target cost shall be 30 to 50 thousand total installed cost. We will review this further at the next meeting and will then create a bid spec that will be sent to selected vendors for total turn key installations.

### **2. Small Pavilion for west side of East Park**

**05-27-05**

- This item was previously discussed during the West section of East Park discussions.

## **I. MEMBER REPORTS**

**05-27-06**

**Nauss-Newsted:**

- Bonnie stated that the March 30, 2009 regular meeting minutes have not yet been reviewed and approved. This item needs to be added to the agenda for the June meeting.

## **J. PUBLIC COMMENT**

- Dan Ulrich brought a copy of the current parks master plan and stated that it would expire at the end of 2010. He also made the suggestion that the committee start working on a new updated plan by the end of this year so that the new plan will be completed before the fourth quarter of 2010.

## **K. ADJOURNMENT**

**05-27-07**

**Meeting adjourned at 10:05 pm.**

Submitted by  
Jon Coveyou, Committee Secretary