

**PARKS & RECREATION COMMITTEE**  
**Unapproved Minutes –November 30, 2009 Regular Meeting**  
**Resort Township**  
**2232 Resort Pike Road**  
**Petoskey, MI 49770**

**A. CALL MEETING TO ORDER**

Meeting called to order at 7:00 p.m. by Gulledge.

**B. ROLL CALL**

Members present: Gulledge, Ferguson , Schemanski, Nauss-Newsted, Coveyou, and Kranig

Members absent: Jankowski

Public present: Dan Ulrich (NDG), Robert Wheaton, and Mary Campbell

**C. PUBLIC COMMENT HhE**

None.

**D. APPROVAL OF AGENDA**

**11-30-01**

Moved Newsted, second Schemanski to approve as written.

Ayes 6. Nays 0. Motion carried.

**E. MINUTES OF PREVIOUS MEETING**

**11-30-02**

1.October 26, 2009 Regular Meeting- Moved Newsted, second Schemanski to approve as written.

Ayes 6. Nays 0. Motion carried.

**F. CORRESPONDENCE**

None.

**G. UNFINISHED BUSINESS**

**11-30-03**

**1. West section of East Park/Playground Equipment/Small Pavilion**

- Dan Ulrich presented an overall drawing showing a revised layout of this area. The drawing included revised orientation of the pavilion and a revised layout of the walkways between the parking area, playground, pavilion, and the upper loop. The layout also showed potential future locations for a picnic shelter and gazebo. After discussion, it was decided that a sidewalk should be added to the layout along the parking lot and pavilion sides of the playground area with an additional connecting sidewalk between the playground and pavilion. These sidewalks were shown on the layout markup from the previous meeting.

- There was also discussion about a border around the lake and open area sides of the playground area. There were three options discussed including a wood edging, a low profile concrete curb or a narrower concrete sidewalk on those two sides. It was decided that the low profile concrete curb would

be used unless there was a more desirable option. Dan agreed to further research these and other options for review at the next meeting.

- Dan Ulrich also presented an updated drawing of the pavilion/restroom. This drawing showed the building with the two unisex restrooms located side by side with the storage room moved to the side of the building. The entrance doors have been relocated so that there is one on each of three sides as opposed to all on one side as shown on the previous drawing. The only issue that was discussed was whether there would be one or two drinking fountains and where they would be located. It was agreed to leave them as shown for now with two (one inside and one outside). Otherwise, it was agreed that the building layout was acceptable.

- There was some discussion regarding the type of baby changing stations that will be included in both of the pavilion bathrooms. The two types discussed were the fold up type and a fixed table type.

- There was some discussion about locations of trees and shrubs in regards to being able to allow for viewing of the playground area from the parking area. Final locations and type will be decided upon at a later date.

- It was suggested that NDG stake out the corners of the pavilion and the playground area at the location in East Park within the next week. This would allow the committee and township board members to review locations prior to the snow getting too deep. Dan agreed to take care of this and will notify the committee when this is ready.

**2. Add map for West Park to be located in entrance area showing all areas of park**

- Schemanski presented information that he has gathered. He stated the cost would be \$700-\$800 for a printed sign as was discussed at the previous meeting. There would be a first stage to the effort that would be the creation of the layout by a graphic designer. The layout would then be reviewed and approved prior to actual manufacture and printing of the sign. It was decided that Paul would find out what the cost would be to have the initial graphic design created.

**3. East Park not being open for winter use.**

- The township board has approved keeping the West Park open through the winter. The East Park will have the gates locked when the first significant snowfall occurs. The restrooms have been closed since the end of October, but the gates have been left open due to the lack of snow and warmer temperatures.

## **H. NEW BUSINESS**

**11-30-04**

**1. Recreation Questions for Public Survey for Comprehensive Plan Update**

- Mary Campbell of MC Planning & Design presented copies of the Resort Township Property Owner Survey. After review of related questions and much discussion, it was decided to incorporate a revised form of the three questions proposed by the committee from the last meeting into the survey. Mary will revise the survey per our discussion and will submit a

revised copy of the survey to the committee members by email for review prior to the next meeting.

## **2. Robert Wheaton**

- Bob presented two quotes that he had received. One quote was for providing fertilizing of the grass, adding mulch, and shrub pruning at both East and Resort Parks. The other quote was for the addition of three perennial/annual flowerbeds and maintenance of each for the 2010 season.

After discussion, Schemanski moved, second Kranig to request that the township board approve the addition of a \$10,000 amount to the 2010 township budget. This amount is to cover the cost of fertilizing the grass areas three times during the season, providing fresh mulch as needed with edge cutting, and some shrub pruning at both the East and Resort Parks. Also, to add three flower beds at East Park with maintenance for the 2010 season.

**Ayes 6. Nays 0. Motion carried**

## **I. MEMBER REPORTS**

**11-30-05**

**Ferguson:**

- Mark informed the committee that he had been driving past the Black Property on the Lake Grove Road side, during hunting season, and saw vehicle tire tracks going into the property past the gate. Upon further investigation, he discovered that the eyebolt holding the chain had been cut to allow the chain to be removed thus allowing entry. One suggestion was to find out who is going into the property and notify them that they are not to be driving onto the property. Another suggestion is to replace the existing gate with two steel posts with a piece of chain welded directly to the posts with a padlock connecting the two pieces of chain between the posts.

**Kranig:**

- Brad informed the committee that he noticed that the bollards around the upper loop at East Park are showing some signs of corrosion around a band near the top. Dan Ulrich stated that he would take a look at them to determine if there was a problem and investigate remedy.

## **J. PUBLIC COMMENT**

None.

## **K. ADJOURNMENT**

**11-30-06**

**Meeting adjourned at 9:23 pm.**

Submitted by

Jon Coveyou, Committee Secretary