

**RESORT/BEAR CREEK FIRE BOARD**

**September 15, 2009 - Regular Meeting**

Resort Township  
2232 Resort Pike Road  
Petoskey, MI 49770  
231-347-7915

**1. Pledge of Allegiance**

**2. Call Meeting to Order**

Supervisor Wheaton called meeting to order at 7:08 p.m.

**3. Roll Call**

Members present: Keiser, Wheaton, Eppler, Brown.

Members absent: Hoffman.

Audience: Bert Notestine, Bryan Conklin.

**4. Open to Public**

None

**5. Approval of Agenda**

**09-09-15-01**

Moved Brown, second Keiser to approve the agenda with changes and additions.

**Ayes 4. Motion carried.**

**6. Approval of Minutes**

**a. June 15, 2009 - Regular Meeting**

**09-09-15-02**

Moved Keiser, second Brown to approve the 6/15/9 minutes as printed.

**Ayes 4. Motion carried.**

**7. Correspondence**

None

**8. Unfinished Business**

None

**9. New Business**

**a. Ladder Truck Update**

Apparatus should be painted, then assembled. Chief will do a site visit in 2-3 weeks, then will go back for a final inspection of the truck. Hopefully, delivery of truck will be middle of Oct. Truck will be delivered to Petoskey and two days of training held.

**b. Policy for Probation FF's**

**09-09-15-03**

Moved Brown, second Keiser to approve Policy #408, Probation for FF's, effective 9/15/09 as written.

Ayes 4. Motion carried.

Joe Hoffman, Jr. arrived at 7:25 p.m.

**09-09-15-04**

Moved Brown, second Keiser to approve Policy #302, Use of Tobacco Products with the modification to Letter A, "smoking on one's person or use of tobacco products", effective 9/15/09.

Ayes 5. Motion carried.

**09-09-15-05**

Moved Hoffman, second Brown to approve Policy #1005, Complaint Investigation & Resolution and Policy #1006, Quality Improvement Program, effective 9/15/09 as written.

Ayes 5. Motion carried.

**c. Evaluation of Fire Chief**

Fire Bd will use existing evaluation form. All forms back to Brown by October 12 and Fire Board will review at its regular meeting, October 20, 2009, Bear Creek Twp Hall.

**10. Fire Chief's Report**

**09-09-15-06**

Moved Eppler, second Keiser to purchase communication equipment for new ladder truck, radios and headsets, from State Electronics for \$7298.50.

Ayes 5. Motion carried.

Fire call volume is up 82 calls from last year, 36%.

Working on a sign up sheet for FF's as to when they are willing to be on call for EMS calls.

Will soon implement performance evaluation for officers.

Six FF's are taking an EMT class.

Notestine is working on an rescue members policy.

Policy #2010, Emmet County Local Emergency Policy, a policy for hazmat, Circuit Control.

Hep B shots series started

Chief attended a sprinkler seminar.

Pump testing on all trucks; 4601 failed.

Rescue truck repaired.

4602 had body repair and repaint.

4603 had blister paint on doors of apparatus, E-1 will cover 50% of cost even though truck is out of warranty.

**09-09-15-07**

2009-09-15 FireBoard Minutes

Draft

**Moved Hoffman, second Eppler to repair 4603 paint at Lake Area Collision, not to exceed \$6000 with 50% paid by E-1.**

**Ayes 5. Motion carried.**

September 26 is Employer Appreciation lunch, 1 p.m., East Park.

Applied for grant money to replace automatic defibrillators and buy more for the trucks. So far, grant money in amount of \$1000 received from Great Lakes Energy, \$250 from Manthei Foundation and \$500 from Bryant Foundation.

Chief speculated a FF had taken a pager. He and Lt. Conklin confronted individual and FF finally admitted to taking pager; FF has been suspended.

**09-09-15-08**

**Moved Keiser, second Brown to suspend FF in question until Fire Bd meets in October; FF is to turn in gear during suspension time; a hearing will be held at the Oct 20 meeting regarding FF's future in the department, legal counsel is to attend Oct 20 meeting.**

**Ayes 5. Motion carried.**

**11. Officer's Report**

Exploring keeping medical part of dept separate and how to run it.

Agility testing in October.

Tobacco use policy.

Drills and training.

EMT class.

Working on pump operator's list and working on level of training.

Chief and Keiser will discuss with legal counsel the feasibility of billing for car fires. Chief is currently billing for hazmat calls.

**12. Bills for Approval**

**09-09-15-09**

**Moved Keiser, second Hoffman to approve bills in amount of \$49,527.26; \$22,602.40 for RTWP and \$26,925.06 for Bear Creek Twp for August, 2009.**

**Ayes 5. Motion carried.**

**09-09-15-10**

**Moved Hoffman, second Eppler to approve bills in amount of \$25,051.76; \$13,276.08 for Bear Creek Twp and \$11,775.63 for Resort Twp for July, 2009.**

**Ayes 5. Motion carried.**

**13. Open to Public**

None

**14. NEXT MEETING - OCTOBER 20, 2009, 7:00 P.M., BEAR CREEK TWP HALL**

2009-09-15 FireBoard Minutes

Draft

**15. Adjournment**

Supervisor Wheaton declared meeting adjourned at 8:56 p.m.

Lucy Eppler  
Resort Twp Clerk